

INVERCLYDE INTEGRATION JOINT BOARD – 18 NOVEMBER 2024

Inverclyde Integration Joint Board Monday 18 November 2024 at 2pm

PRESENT:

Voting Members:

Councillor Robert Moran (Chair)	Inverclyde Council
David Gould (Vice Chair)	Greater Glasgow and Clyde NHS Board
Councillor Francesca Brennan	Inverclyde Council
Councillor Lynne Quinn	Inverclyde Council
Councillor Sandra Reynolds	Inverclyde Council
Dr Rebecca Metcalfe	Greater Glasgow and Clyde NHS Board
Dr Paul Ryan	Greater Glasgow and Clyde NHS Board
Karen Turner	Greater Glasgow and Clyde NHS Board

Non-Voting Professional Advisory Members:

Kate Rocks	Chief Officer, Inverclyde Health & Social Care Partnership
Jonathan Hinds	Chief Social Work Officer, Inverclyde Health & Social Care Partnership
Craig Given	Chief Finance Officer, Inverclyde Health & Social Care Partnership
Dr Hector MacDonald	Clinical Director, Inverclyde Health & Social Care Partnership
Laura Moore	Chief Nurse GG&C

Non-Voting Stakeholder Representative Members:

Gemma Eardley	Staff Representative, Inverclyde Health & Social Care Partnership
Veronica Rasmussen	Assessment/Prevention Officer, Inverclyde Health & Social Care Partnership
Diana McCrone	Staff Representative, NHS Board
Vicky Cloney	On behalf of Charlene Elliott, Third Sector Representative, CVS Inverclyde
Donald McQuade	On behalf of Margaret Tait, Service User Representative, Inverclyde Health & Social Care Partnership Advisory Group
Heather Davis	Carer's Representative
Stevie McLachlan	Inverclyde Housing Association Representative, River Clyde Homes

Also present:

Taimoor Alam	KPMG LLP
Vicky Pollock	Legal Services Manager, Inverclyde Council
Alan Best	Interim Head of Health & Community Care, Inverclyde Health & Social Care Partnership
Maxine Ward	Head of Addiction and Homelessness Services, Inverclyde Health & Social Care Partnership
Katrina Phillips	Interim Head of Mental Health and Alcohol & Drug Recovery Services, Inverclyde Health & Social Care Partnership
Scott Bryan	Service Manager, Planning Performance & Equalities, Inverclyde Health & Social Care Partnership

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Molly Coyle	Interim Service Manager, Children's Services, Inverclyde Health & Social Care Partnership
Lindsay Carrick	Senior Committee Officer, Inverclyde Council
Colin MacDonald	Senior Committee Officer, Inverclyde Council
Alison Ramsey	Corporate Communications, Inverclyde Council
Karen Haldane	Executive officer, Your Voice, Inverclyde Community Care Forum (public business only)

Chair: Councillor Moran presided.

The meeting was held at the Municipal Buildings, Greenock with Councillor Quinn, Councillor Reynolds, Ms Turner, Dr MacDonald and Ms Cloney attending remotely.

62 Apologies, Substitutions and Declarations of Interest

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Apologies for absence were intimated on behalf of:

Charlene Elliott	Third Sector Representative, CVS Inverclyde
Margaret Tait	Service Users Representative, Inverclyde Health & Social Care Partnership Advisory Group

No declarations of interest were intimated.

Prior to the commencement of business, the Chair congratulated River Clyde Homes and Inverclyde HSCP's Homeless Team for winning the Chartered Institute of Housing's Award for 'Working in Partnership', and asked that his congratulations be conveyed to the officers and staff of both organisations. The Chair also welcomed Councillor Brennan as a new Board member and introduced Councillor Ian Hellyer, newly elected Councillor for Ward 5 Inverclyde West, who was observing the meeting.

The Chair then advised that agenda item 17 (Annual Accounts and Annual Report for the Financial Year Ended 31 March 2024) would be taken as the first item on the agenda.

63 Annual Accounts and Annual Report for the Financial Year Ended 31 March 2024

63

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership presenting the Audited Annual Accounts and associated audit opinion to the Board for the financial year ended 31 March 2024 which had been prepared by the IJJB's external auditors KPMG LLP. The report was presented by Mr Given who then invited Mr Alam to present the KPMG report.

The Chair invited Mr Gould, as Chair of the IJJB Audit Committee, to address the Board. Mr Gould advised that the Audit Committee had met at 1pm with representatives from KPMG and, having considered and discussed the Annual Report, were content to (1) recommend that the IJJB authorise the Chair, Chief Officer and Chief Financial Officer to accept and sign the final 2023/24 accounts on behalf of the IJJB, and (2) recommend that the Letter of Representation be signed by the Chief Financial Officer.

The Board sought assurances that fraud risk was being managed, and Mr Given advised that there were strong and robust measures in place and Mr Alam noted that it was a standard audit process to assess fraud risk.

Decided:

- (1) that the Chair, Chief Officer and Chief Financial Officer be authorised to accept and sign the final 2023/24 Accounts on behalf of the IJJB; and
- (2) that the Letter of Representation, as detailed at appendix 1 to the report, be endorsed and that approval be given to the signing of this by the Chief Financial Officer.

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64 Minute of Meeting of Inverclyde Integration Joint Board of 9 September 2024

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There was submitted the Minute of the Inverclyde Integration Joint Board of 9 September 2024. The Minute was presented by the Chair and checked for fact, omission, accuracy and clarity.

Referring to paragraph 54 of the minute, namely references to Duty of Candour threshold and reporting, Ms Rocks advised that this had been taken as an action after the meeting and provided reassurance and an overview of the governance process.

Decided: that the Minute be agreed.

65 Inverclyde Integration Joint Board – Voting Membership Update and Re-Appointment of Members

65

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) advising the Board of changes to its voting membership, and (2) requesting that the IJJB confirms the reappointment of some of its members. The report was presented by Ms Pollock, who further advised the Board that Veronica Rasmussen was to be proxy member for Gemma Eardley.

Decided:

- (1) that the contents of the report be noted;
- (2) that the Board notes the appointment by Inverclyde Council of Councillor Francesca Brennan as a voting member of the IJJB to replace Councillor Martin McCluskey;
- (3) that the Board (a) notes that any member who has been appointed in place of a member who has resigned is appointed only for the unexpired term of the member they replace, and (b) confirms the reappointment of the voting members of the IJJB as follows: Councillor Robert Moran, Councillor Francesca Brennan, Councillor Sandra Reynolds and Councillor Lynne Quinn; Mr David Gould, Dr Rebecca Metcalfe, Ms Karen Turner and Dr Paul Ryan;
- (4) that the Board confirms the reappointment for a further term of non-voting professional members Dr Hector MacDonald, Laura Moore, and Dr Chris Jones;
- (5) that the Board agrees the reappointment of non-voting stakeholder representative members Ms Gemma Eardley, Ms Diana McCrone, Ms Charlene Elliott, Ms Margaret Tait and Ms Heather Davis;
- (6) that the Board agrees the reappointment of the additional non-voting member Mr Stevie McLachlan;
- (7) that the length of term for the above members be up to two years; and
- (8) that the verbal update by Ms Pollock on Ms Rasmussen being the named proxy for Ms Eardley be noted.

66 Financial Monitoring Report 2024/25 Period 5

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising the Board of the projected financial outturn for the year as at 31 August 2024. The report was presented by Mr Given.

Decided:

- (1) that the Board note (a) the current Period 5 forecast position for 2024/25 as detailed in the report and appendices 1-3, and (b) the assumption that this be funded from the reserves held;
- (2) that (a) the proposed budget realignments and virement, as detailed in appendix 4 to the report, be approved, and (b) that officers be authorised to issue revised Directions to Inverclyde Council and/or Greater Glasgow & Clyde Health Board as required on the basis of the revised figures as detailed at appendix 5 to the report;
- (3) that the current capital position be noted, as detailed at appendix 6 to the report;

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(4) that the current Earmarked Reserves position, as detailed at appendix 7 to the report, be noted; and

(5) that the key assumptions within the forecasts, as detailed at paragraph 10.4 of the report, be noted.

67 Rolling Action List

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There was submitted a Rolling Action List of items arising from previous decisions of the IJJB. The List was presented by Ms Rocks.

Decided: that the Rolling Action List be noted.

68 Mental Health Grant Funding Update

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) providing the Board with an update on the new funding arrangements put in place by the Scottish Government through the Enhanced Mental Health Outcomes Framework, and (2) advising of the implications of this for all IJBs in Greater Glasgow & Clyde. The report was presented by Mr Given, who advised that a further update would be provided in January 2025.

Commenting on the new funding arrangements coming late in the financial year, the Board asked if this would impact services and delivery. Ms Phillips advised that it had provided some difficulties in planning, as spending had been allocated to specific projects, but that recruitment issues with those projects had diminished any impact. Ms Phillips also advised that work was ongoing to assess the impact on the next financial year. The Board further asked if there was a risk associated with this, with recruitment issues meaning less staff, and Ms Phillips advised that it this been reviewed and that recruitment was now ongoing for amended posts, emphasising that the Action 15 funding was separate from main budget, so any risk was minimal.

Referring to paragraph 3.2 and 'Mental Health Outcome Framework', the Board asked if maximum benefit is obtained for Inverclyde when the service is provided by another authority, and Mr Hinds assured that where services are hosted by other partnerships Inverclyde has operational involvement and service provision is monitored.

Decided:

(1) that the contents of the report be noted;

(2) that the impact of this funding on each of the programmes be noted;

(3) that the proposed funding arrangements to deliver programmes in 2024-25 be approved; and

(4) that it be noted that an action plan to reduce programmes for 2025-26 will be presented to the January meeting of the IJJB for approval to ensure spend is contained within the financial envelope now provided.

69 Chief Social Work Officer Annual Report 2023-24

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership appending the Chief Social Work Officer's Annual Report 2023-24 for noting. The report was presented by Mr Hinds and was accompanied by a PowerPoint presentation.

The Chair thanked Mr Hinds and his team, and the Board commented on (1) the strong community spirit within Inverclyde in the face of economic disadvantage, (2) recruitment challenges and burnout within the HSCP, (3) the Lens project and Grow your Own initiative, and (4) the learning and method-based approach taken to achieve strategic priorities.

Decided:

(1) that the content of the Chief Social Work Officer Annual Report 2023-24 and its

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submission to the Office of the Chief Social Work Advisor to the Scottish Government be noted; and

(2) that the thanks and appreciation of the Board be conveyed to all HSCP staff.

70 Children and Families Placements

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership (1) providing an overview of placements for children and young people who require to be looked after away from home, (2) an analysis of the use of placements commissioned from external providers, and (3) an overview of local and national challenges. The report was presented by Mr Hinds.

During the course of discussion, the Board asked (1) for clarification on how education outcomes were reported, with Mr Hinds providing an overview which included Education Services performance reporting, and (2) how unaccompanied children seeking asylum were placed within the foster care system, with Mr Hinds advising all foster placements were carefully considered and included the experience of the foster carer and the needs of the child. Ms Rocks emphasised the importance of young people maintaining contact with social services and advised that in Inverclyde 97 out of 115 care experienced young people had maintained contact to the age of 25, and attributed this to strong bonds formed with staff.

The Board asked if there was a way they could have an overview of all outcomes reporting strands, and Ms Rocks advised that there is a large volume of reports, but she would take this forward, noting that Board members could contact her outwith the meeting with any specific questions.

Decided: that the Board notes (a) the contents of the report, including the demand analysis for placements for children looked after away from home, and (b) the national challenges and local activity taken to improve capacity as part of wider service redesign.

71 Adult Services Integrated Front Door Proposal

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on the development of the Integrated Front Door model, including a timeline for the phased introduction within the HSCP. The report was presented by Mr Best.

The Board commented favourably on the report and progress. It was noted that although not everyone can access Digitally Enabled Care, and that providing a physical service for them was crucial, it was good those who could. It was further noted that, as a Trauma Informed Council, it was good that clients would have to tell their story only once.

Decided: that the proposal to develop an Integrated Front Door model for adult services be noted.

72 Progress of the Primary Care Improvement Plan (PCIP)

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on progress on the delivery of the Primary Care Improvement Plan (PCIP) and the progression of the Transformation of Primary Care Services. The report was presented by Mr Best.

Referring to the vaccination programme, the Board asked (1) how flexible and responsive the service was, with Mr Best assuring that Inverclyde could direct services as appropriate, sending the vaccination bus to locations when there was a specific need, and that feedback was continuously being sought and assessed, and (2) how the service was advertised, with Mr Best advising that social media and partners such as Your Voice were used.

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The Board asked if there could be improved signposting to the services provided by independent pharmacies, with Dr MacDonald responding that this report covered GP contract-based pharmacy provision and Mr Best adding that a report could be brought to a future meeting highlighting the measures taken to promote public engagement with independent pharmacies.

Referring to paragraph 3.14 and that 62% of GP practice patients were accessing a physiotherapist within a GP practice setting, the Board asked if there was capacity for this to increase. Mr Best advised that budget restraints may prevent the service expanding and Dr MacDonald advised that there was ongoing assessment with colleagues regarding the model of provision and priorities.

The Board asked how GPs were responding to the progress detailed in the report, and Dr MacDonald advised that response was generally favourable, although there was frustration that more could not be done.

The Board asked the status of the Advanced Nurse Practitioners currently in training, and Mr Best advised that their training should be completed in 2025. Ms Moore added that they were a mobile workforce, that demand outweighed supply, but they were mainly remaining within Inverclyde although leaving the HSCP and going to GP practices.

Decided:

(1) that the Board notes the successes and progress achieved in delivering a multi-disciplinary approach to complement General Practice care through the delivery of the PCIP;

(2) that the allocation of the PCIP Improvement Fund in the continued development of innovative practice in Primary Care, communication and engagement, recruitment and retention, and premises development to support a multi-disciplinary workforce be noted; and

(3) that it be noted that officers will submit a report to a future meeting on the signposting of services, including independent pharmacies, and the measures taken to maximise public engagement with services.

73 Savings 2024/26

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There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership advising the Board of the updated position of the 2024/26 savings exercise and progress with each of the savings workstreams. The report was presented by Mr Given.

The Board commented favourably on progress and asked if savings were primarily expected to be made through staff voluntary redundancy and voluntary early retirement, and Mr Given and Mr Best advised that they were, and that the best outcome for service users continued to be the main priority.

Decided:

(1) that the updated progress of each of the savings workstreams be noted; and

(2) that the progress of the voluntary redundancy and voluntary early retirement process be noted.

74 Inverclyde HSCP Market Facilitation and Commissioning Plan Update 2024-2027

74

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership seeking approval to publish the updated Market Facilitation and Commissioning Plan 2024-2027, a copy of which was appended to the report. The report was presented by Mr Given.

Decided: that (a) the updated Market Facilitation and Commissioning Plan 2024-2027 be approved in line with the new HSCP Strategic Plan 2024-2027, and (b) that the changes made from the previous plan, as detailed in appendix 2 to the report, be noted.

75 Chief Officer's Report**75**

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership providing an update on developments which are not the subject of reports on this agenda. The report was presented by Ms Rocks and provided updates on (1) delayed discharge, (2) Unscheduled Care Home First Design and Delivery Plan 2024-27, (3) Mental Health public engagement sessions, (4) Inverclyde Recovery Month 2024, (5) Children & Families: Mind of My Own app, and (5) Technology Enabled Care Smart Pad innovation. The report was presented by Ms Rocks.

Referring to delayed discharge, the Board questioned if moving people into care homes as a transitional step between hospital and home was viable if the number of care home beds was to reduce. Ms Rocks responded that care homes were being used in the rehabilitation process in order that older people could leave hospital and ultimately return home, as this is what the community wanted. She further added that the redesign of the Social Care service was successful and that the number of staff vacancies had reduced from 76 to 3.

The Board commented favourably on the delayed discharge figures and enquired about (1) winter planning, and (2) sharing good practice. Mr Best advised that (1) delayed discharge was carefully monitored with regular staff meetings and emphasised the role of prevention work with the influenza vaccination programme, and (2) officers throughout the Greater Glasgow & Clyde area worked closely with each other and shared good practice.

Decided: that the updates provided within the report be noted.

76 Minute of Meeting of Inverclyde Integration Joint Board Audit Committee of 24 June 2024**76**

There was submitted the Minute of the Inverclyde Integration Joint Board Audit Committee of 24 June 2024 for information and noting.

Mr Gould, as Chair of the IJJB Audit Committee, advised that the Minute was an accurate record of that meeting.

Decided: that the Minute be noted.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following items on the grounds that the business involved the likely disclosure of exempt information as defined in the respective paragraphs of Part I of Schedule 7(A) of the Act as are set out opposite each item.

Item	Paragraph(s)
Reporting by Exception – Governance of HSCP Commissioned External Organisations	6 & 9
Homelessness – New Model of Care and Support	1

77 Reporting by Exception – Governance of HSCP Commissioned External Organisations**77**

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership on matters relating to the HSCP Governance process for externally commissioned Social Care Services for the reporting period 20 July to 27 September 2024. The report was presented by Mr Given and provided updates on establishments

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and services within Older People Services, Adult Services and Children's Services, all as detailed in the Private Appendix.

Decided:

- (1) that the governance report for the period 20 July to 27 September 2024 be noted and as detailed in the Private Appendix; and
- (2) that members acknowledge that officers regard the control mechanisms in place through the governance meetings and managing poorly performing services guidance within the Contract Management Framework as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.

78 Homelessness – New Model of Care and Support

78

There was submitted a report by the Chief Officer, Inverclyde Health & Social Care Partnership outlining the progress that has been made in developing options for the delivery of a new model for homeless provision and associated care and support. The report was presented by Ms Ward and the Board considered the report and proposals, all as detailed in the Private Appendix.